

## CURRICULUM VITAE

**NAME:** HENG CHHORVORTEY  
**POSITION:** DFDL Mekong  
**LOCATION:** Tax Advisor (Tax and Regional Projects)  
**EXPERIENCE:** 5 years  
**NATIONALITY:** Cambodian

### MEMBERSHIP IN PROFESSIONAL SOCIETIES:

Working towards ACCA qualifications.

### KEY QUALIFICATIONS:

**Vortey** is a Tax Advisor to the Tax and Regional Projects Division. She holds a Bachelor of Business Administration (National Institute of Management, Phnom Penh), and a Bachelor of Arts in English. Vortey will use her language skills and professional experience in ensuring clear communication with NAA counterparts.

### EDUCATION:

- Currently - Pursuing the Association of Chartered Certified Accountants (ACCA).
- 2003 - Bachelor of Arts in English (B.A.) Major in Translation and Interpretation. Royal University of Phnom Penh, Institute of Foreign Languages (IFL).
- 2002 - Bachelor of Business Administration (BBA) majoring in Accounting, National Institute of Management (NIM), Phnom Penh, Cambodia.
- 2001 - Certificate of Journalism and Computer Studies, Royal University of Phnom Penh. Founded by Australians for Skill Development.

### EMPLOYMENT RECORD:

- **DFDL Mekong/Mekong Law Group** Oct 2006 - present  
*Tax Advisor (Tax and Regional Projects)*
  - Research and advise on client taxation matters
  - Undertake tax due diligence assignments
  - Preparation of market entry studies
- **Tax Consultant, Price Waterhouse Coopers (PWC)** May 2003-Oct 2006  
*Tax compliance*
  - Prepared tax registrations for clients: assisted with the regulation of foreign company with the Ministry of Commerce and other relevant authorities. Assisted with the regulations for expatriate staff obtaining the work permits in Cambodia.

- Reviewed and prepared monthly tax returns including Value Added Tax (VAT), Personal Income Tax, Tax on Fringe Benefits, Excise and Withholding Tax.
- Prepared Annual Corporate Tax returns.
- Ensured that all monthly and annual taxes were prepared and submitted to clients and lodged with tax authority in timely manner.
- Liaised and met with clients to obtain necessary information.
- Knowledge of various industry principles and tax implications.
- Maintained and kept up to date host country taxation law.

#### ***Tax audit/Reassessment***

- Prepared various correspondence authorities and the Ministry of Economy and Finance including objection letters on behalf of clients to the tax authority.
- Discussions with the tax auditors regarding technical issues and clarification of clients' tax situation.

#### ***Tax and investment consulting***

- Provided advice on the Cambodian tax and investment laws and regulations, including structure in Cambodia.

#### ***Audit engagement team***

- Prepared taxation memos for auditors.

#### ***Tax due diligence***

- Performed Tax Due Diligence works for mergers and acquisitions and initial public offering purposes including reviewing various documentation and agreement and preparing the reports.
- Assigned as Consultant for four months providing support to the Business Technology Services (BTS) and provided management consultancy services (Advisory Services) for organizations, firms, and implementation, training and on-going support of computerized accounting package in Cambodia, and setting up Accounting policies procedures manual, IT environment review, IT assessment and quality assurance review.
- National AIDS Authority (NAA) and Ministry of Education, Youth and Sport (MoEYS) (January 2004 to October 2004), Strengthening Cambodia Response to HIV/AIDS project - funded by UNDP/DFID. Responsible for the implementation, report customized for UNDP/DFID requirement, training and on-going support of Peachtree Complete Accounting 2004 for Windows, set up accounting policies procedures manual and IT environment reviews.

#### ***Social Compliant Advisory and Consultancy Services***

- Professional responsible for Social Compliance of the garments factory in Cambodia, monitoring (team leader) garments factory comply with Cambodia labor law and code of conduct of buyers and reported to Global Social Compliance in the US.
  - Grandtex International Co., Ltd.
  - Fortune Garment in Woolen Knitting Factory Ltd.
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- **Mekong River Commission (MRC)** May 2002-May 2003  
***Financial Assistant***
  - Recorded journal transactions in Solomon Accounting System
  - Assisted in budget control for vehicle operation and maintenance.
  - Assisted in verification of transaction recorded in Solomon Accounting System against Ex-Financial Management System (FMS) to ensure the accuracy of transactions recorded in the new system (Solomon).
  - Assisted in project progress and financial reports to donors.
  - Assisted to project officers regarding funding/budget-related issues or queries.
  - Coordinated with the appropriate staff within the department on the preparation of budget/funding monitoring reports to update project and programs on funding and budget status.

**SPECIAL SKILLS:**

- Excellent computer skills: Typing skills, Microsoft Word 2003, Microsoft Excel 2003, Microsoft PowerPoint 2003, Microsoft Window 2003 XP, Database programming, Peach Tree, Quick Book Pro, Internet and Email.
- Lotus Notes

**LANGUAGES:**

	Speaking	Reading	Writing
<i>Khmer</i>	Excellent	Excellent	Excellent
<i>English</i>	Very good	Very good	Very good
<i>French</i>	Fair	Fair	Fair
<i>Chinese</i>	Fair	Fair	Fair

**CONTACT DETAILS:**
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